



POLITIET

Southwestern Police District
Immigration, Passports and Permits Department

Contact information

Telephone: Politihuset Stavanger - 51 89 94 70
Forvaltningscenter Haugesund – 91 67 17 14
Tuesday and Thursday 09:00-11:00

E-mail: sor-vest.utlending@politiet.no

Book an appointment online: <https://selfservice.udi.no>

Please have your DUF number ready before contacting us so that we can help you more quickly.

Applications

Applications must be registered through the UDI Application Portal
<http://selfservice.udi.no>

Exceptions to this are if you want to apply for asylum/protection, or other applications which are free of charge for persons above the age of 18. You should contact us by telephone/e-mail to book an appointment.

If you have a travel document/alien's passport, you can make an application online for a renewal of your travel document and book an appointment. You can submit papers for asylum at the same time. Application forms can be printed out from UDI [here](#).

Applications registered online are not regarded as submitted until you have appeared in person at the police, and the police have done an ID check. (This does not apply to applications submitted electronically during the Covid-19 pandemic, according to UDI guideline 2020-010.)

Changing your ID information

If you wish to change information about your date of birth, place of birth and/or nationality, please fill out an [application form](#). If you have changed your name in the National Registry, please fill out [this form](#) and submit this with the application.

Please contact us by telephone or e-mail to book an appointment to submit this.

Appointments

Please book one appointment for each person. You should book one appointment for each child who is applying.

Make sure to book your appointment in plenty of time. You should apply for a renewal of a permit at least one month before your permit expires, or earlier if you are planning to travel. There is often a long wait for an appointment.

Please arrive on time. If you are late you will have to book a new appointment.

When you meet for your appointment, please sit down and wait. Your name will be called when it is your turn.

Supporting documents for applications

You must bring all required supporting documents with copies. Both the copies and the originals should be presented to the police. If you do not bring all the documents or copies, we may ask you to book a new appointment to complete the application.

Please bring a colour copy of all used pages in your passport or travel document.

For information on which documents to hand in, please visit [UDI's website](#) and find the checklist for your application.

Remember to print the cover letter and receipt that you receive by e-mail after you apply online, and bring these with you to the police. You should sign both the cover letter and the checklist.

Ordering residence cards and travel documents

After you receive a decision in a case, you can book an appointment to order a residence card and/or travel document. You can do this in two ways:

- booking a "follow-up" appointment in the UDI Application Portal, in the same case you have submitted
- or if you are unable to book an appointment online: by contacting us by telephone or e-mail

Some local police stations can also help with ordering residence cards and travel documents. Please see contact information below:

Egersund Police Station

- Book an appointment via <https://www.politiet.no/en/services/passports/passports-and-appointments/> (write in the message field that you need a residence card or travel document)

Sandnes Police Station

- Book an appointment via <https://pass2.onlineboooq.net/> (only available in Norwegian)

Guarantee forms

During the Corona pandemic, you can temporarily use guarantee forms without needing to get these stamped by the police. For more information and to find the form to fill out, go to: <https://www.udi.no/en/word-definitions/guarantee-for-applicants-visiting-on-a-visitors-visa/>

Cancelling an application

If you want to cancel an application which has not been submitted yet, you can contact us by e-mail at sor-vest.utlending@politiet.no. Please attach the receipt from the UDI Application Portal.