



Personal details:

| | | |
|------------------------------|------------|------------|
| Name: | | |
| Address: | Post code: | City/Town: |
| National ID no. (11 digits): | Telephone: | |
| Email: | | |

Please indicate which database or case you are requesting access to.

The national police databases:

Please see page 2 for a more detailed description of the contents of the individual database before ticking a box in the form.* Tick only the box(es) of the database(s) relevant to your request.

The National Criminal Investigation Service (NCIS/Kripas) is the data controller for:

- | | |
|--|---|
| <input type="checkbox"/> The Criminal Cases Database | <input type="checkbox"/> Police Circulation Database |
| <input type="checkbox"/> The Sanctions Database | <input type="checkbox"/> The Police Operational Database |
| <input type="checkbox"/> The Personal Data and Police Information database | <input type="checkbox"/> The Audio Log |
| <input type="checkbox"/> The DNA Database | <input type="checkbox"/> The Police Cells Log with audio and video recordings |
| <input type="checkbox"/> The Photo Database | <input type="checkbox"/> The Border Control Database |
| <input type="checkbox"/> The Fingerprint Database | <input type="checkbox"/> The Police Informant Management System |
| <input type="checkbox"/> The Criminal Intelligence Database | <input type="checkbox"/> Early Intervention Talks |
| <input type="checkbox"/> The Missing Persons Database | |

The National Authority for Investigation and Prosecution of Economic and Environmental Crime (Økokrim) is the data controller for:

- The Money Laundering Database

The National Police Immigration Service is the data controller for:

- The Police Foreign Nationals Database

Brief description of the matter:

If you are uncertain of which database is relevant, please describe why you believe to have been listed.

The completed form should be sent to the competent data controller (NCIS, the National Police Immigration Service or Økokrim). The form can also be sent to the police district which decided to enter you on the database, or your local police district. You can find the address you need at www.politiet.no. The form can also be delivered in person. If so, please bring valid ID. See the back of the form for a list of valid ID documents.

Signature

| | | | |
|-------|------|-----------|---------------------------------|
| Place | Date | Signature | Signature parent/legal guardian |
|-------|------|-----------|---------------------------------|

The request for access must be signed and a copy of a valid ID document enclosed.

If the person listed in the database is younger than 15 years of age, the request for access must be signed by a parent or legal guardian. From the age of 15, listed persons can request access themselves under the Police Databases Act. Parents/legal guardians can, on their own initiative, request access to information about the listed person (the minor) until the minor reaches the age of 18. The minor should be informed of such requests.

Identity documents:

The following are valid ID documents:

- Valid passport (not emergency passport)
- Norwegian bank card with photo
- Norwegian driving licence – original and duplicate
(not older driving licence versions – "green driving licence")
- Nordic driving licence holding EU/EEA standard
- The Ministry of Defence's ID card (from 2004)
- Valid Norway Post ID card issued after 1 October 1994
- National ID card issued in the EEA
- Asylum application registration card supplemented with signature and place of birth
- Norwegian refugee travel document (green passport)
- Norwegian immigrant's passport (blue passport)

The following are valid ID documents for legal entities (enterprises, organisations, etc.) listed in the Register of Business Enterprises:

Certificate of Registration, maximum 3 months old. Copies of relevant documentation must be enclosed.

The following are valid ID documents for legal entities (enterprises, organisations, etc.) listed in the Central Coordinating Register for Legal Entities, but not in the Register of Business Enterprises:

Printout from the Central Coordinating Register for Legal Entities containing all registered information for the entity, no older than 3 months.

The following are valid ID documents for legal entities (enterprises, organisations, etc.) not listed in the Central Coordinating Register for Legal Entities, but in some other public database:

Certificate or signed confirmation from the database administrator stating name, business address or head office address and, if relevant, foreign organisation number. The public database that can confirm the information must be named in the request.

An authorisation must be presented in order to request access to information on behalf of a person or legal entity.

* Overview of the contents of the police databases

The Criminal Cases Database (Police Database Regulations chapter 48)

Records of police reports received and follow-up of criminal cases. The database tracks the processing of all criminal cases and provides the basis for a number of statistics.

The Sanctions Database (Police Database Regulations chapter 44)

Records of penalties and other measures imposed as a result of breaches of the law. Personal details, sanctions and measures are recorded. The database provides information required to issue criminal records certificates under the Police Databases Act chapter 7.

The Personal Data and Police Information Database (Police Database Regulations chapter 49)

Contains personal data and police information to ensure that police processing of case, sanction and identity information is linked to the correct person or enterprise. The database provides information required to issue criminal records certificates under the Police Databases Act chapter 7.

The DNA Database (Police Database Regulations chapter 45)

The DNA Database is made up of the Convicted offenders database, the Suspects database and the Forensic evidence database. The DNA database contains information from DNA samples obtained under the Criminal Procedure Act section 158 and the Police Databases Act section 12.

The Central Photo Database (Police Database Regulations chapter 46)

Contains photographs obtained under the Criminal Procedure Act section 160 and the provisions of the Prosecution Instructions chapter 11.

The Fingerprint Database (Police Database Regulations chapter 46)

Contains fingerprints obtained under the Criminal Procedure Act section 160 and the provisions of the Prosecution Instructions chapter 11.

The Criminal Intelligence Database (Police Database Regulations chapter 47)

Information intended to prevent, uncover and stop crime and safeguard personal safety for the individual citizen. The police have extensive authority to refuse access to information in this database, on a case-by-case basis, if access might compromise police work.

The Missing Persons Database (Police Database Regulations chapter 50)

Records of missing persons presumed to be dead, as well as records of unidentified dead bodies.

The Police Circulation Database (Police Database Regulations chapter 51)

Contains records on nationally circulated wanted or missing persons and lost or stolen objects.

The Money Laundering Database (Police Database Regulations chapter 52)

Database for suspicious transaction reports. The police have extensive authority to refuse access to information in this database, on a case-by-case basis, if access might compromise police work.

The Police Operational Database (Police Database Regulations chapter 53)

Provides police control room supervisors with a continuous real-time overview of events and assignments. The database is used to plan and carry out operational police services in the police districts.

The Audio Log (Police Database Regulations chapter 53)

Automated and continuous audio recordings from telephones and other communication equipment in the police control rooms.

The Police Cells Log with audio and video recordings in police cells (Police Database Regulations chapter 54)

Record of all persons detained in police cells under the provisions of the Criminal Procedure Act, Immigration Act and Police Act. The purpose of the audio and video recordings in police cells is to safeguard the life and health of the detained.

The Border Control Database (Police Database Regulations chapter 55)

Contains information relevant to the police border checks.

The Police Immigration Database (Police Database Regulations chapter 56)

Used by the police to discharge duties under the Immigration Act, and to handle tasks in relation to the police immigrant detention centre.

The Police Informant Management System (Police Database Regulations chapter 57)

National record of police informants.

Early Intervention Talks (Police Database Regulations chapter 58)

Contains information relating to holding and following up police early intervention talks with minors and their parents/guardians, cf. the Police Act section 13.