POLITIET

Application for a police certificate of conduct

Fill in the form and send it with attachments to: Politiets enhet for vandelskontroll og politiattester, Pb. 113, 9951 Vardø, Norway. Boxes marked with * are mandatory and must be filled in.

Information about the applicant: *

1) Full name (capital letters):	2) Norwegian ID number:
3) Former first and/or surname (capital letters)	
4) Postal address, postal number og place (city/town), country:	
5) E-mail address:	6) Telephone number:

Purpose of the police certificate of conduct: *

7) Purpose of the police certificate of conduct:

Attachments: *

8) Proof of identity and confirmation from employer

☐ Copy of valid proof of identity is attached.

☐ Confirmation form from employer is attached. (Only for purposes which require confirmation)

If the police certificate of conduct shall be used outside of Norway:

9) Type of police certificate of conduct ☐ Ordinary ☐ Exhaustive ☐ Exhaustive and extended	10) Language ☐ Bokmål ☐ Nynorsk ☐ English
11) Foreign authorities demands legalisation: ☐ No ☐ Yes, for country: _____	

Signature: *

12) Place and date:	13) Signature of the applicant:
14) Signature of the parent/legal guardian (if the applicant is under 18):	

Guide for filling in the application form

The application form must be filled in and mailed to the police by the person applying for a police certificate of conduct.

Box 1, 2 og 3: Full name, Norwegian ID number and former first name or surname
State your full name and Norwegian ID number (birth date and social security number) or D-number here. If you don't have this, state your date of birth. If you have changed your first name or surname at any point in time, state your former name(s) in box 3.

Box 4: Postal address, postal number and place (city/town), country
State your postal address, postal code and city here. If you live outside of Norway, state your country of residence.

Box 5 and 6: E-mail address and telephone number
State your e-mail address and telephone number here.

Box 7: Purpose of the police certificate of conduct
State the purpose of the application for a police certificate of conduct, for example that you have been offered a position or that you will send an application to public authorities which requires that you present a police certificate of conduct. An overview of approved purposes for applying for a police certificate of conduct can be found in The Police's purpose list.

Box 8: Copy of valid proof of identity and confirmation from employer
You must attach a copy of valid proof of identity. We accept passports, Norwegian national ID cards, Norwegian bank card with photograph, Norwegian driving license, Norwegian Ministry of Defence ID Card (from 2004), Posten Norge ID card issued after 01.10.94, national ID cards issued within EU/EEA, Norwegian travel document for refugees (green passport), Norwegian immigrant's passport (blue passport) and residence card (both sides). If you have a Norwegian passport issued after 19.10.2020, we need copies of both sides of the persona page.

Many purposes demand that you attach a confirmation form from your employer. An overview of purposes that demands confirmation can be found in The Police's purpose list.

Box 9, 10 and 11: Type of police certificate of conduct, language and need for legalisation
If you have to present the police certificate of conduct for foreign authorities, state which type of certificate you need to present and in what language.

You can request that the police certificate of conduct is sent for legalisation or apostille (a simplified form of legalisation). This is only necessary if foreign authorities demand it. More information can be found here: Legalisation - regjeringen.no. If you ask for the certificate to be legalised, the police will send it to the Norwegian County Governor (for apostille) of the Norwegian Ministry of Foreign Affairs (for legalisation) by post. You will not receive the certificate before it is processed by the County Governor or the Ministry of Foreign Affairs. This means that it can take a long time before you receive it, which is why you should check that you actually need legalisation before you check the box on the application form. You can contact the County Governor or the Ministry of Foreign Affairs yourself for legalisation if you later discover that you need it.

Box 12 og 13: Place, date and signature
The application form must be dated and signed by the person applying for the police certificate of conduct. The signature must be original and handwritten on the form.

Box 14: Signature of the parent/legal guardian (if the applicant is under 18)
The application form must be signed by one of the applicant's parents or legal guardians if the applicant is under 18 years old. The signature must be original and handwritten on the form. We do not accept a signature written on a computer or otherwise, nor a picture of a signature, for instance on a passport or debit/credit card.

Finnmark politidistrikt

Politiets enhet for vandelskontroll og politiattester
Post: Postboks 113, 9951 Vardø
E-post: politiattest@politiet.no
Tlf: (+47) 40 40 15 50
www.politiet.no